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13 Reports

13.7 Gift Report

Nil

14 Other Business

15 Confidential Items

15.1 Chief Executive Officer Key Performance Indicators Update

Recommendation

Pursuant to Section 90 [2] of the Local Government Act 1999 the Council orders that all persons, except the Acting Chief Executive Officer, and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 15.1 Chief Executive Officer Key Performance Indicators Update

The Council is satisfied that pursuant to section 90 [3] [a] of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this agenda item in confidence because the disclosure would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead

Distributed with the Agenda is an update against the Key Performance Indicator's set at my probationary review for Elected Members information

Recommendation

That the Council receive the update on the Chief Executive Officer's Key Performance Indicators.

Southern Mallee District Council – Mia Dohnt

	Strategic Performance Objective	Proposed Timeline	Progress Update
1.	Complete the Strategic Plan and ensure communication, translation and engagement with Staff and the Community	Feb 2017	The framework of the strategic plan has been completed. I am currently writing the Message from the Mayor & CEO. The draft report is proposed to be put to the January 2017 Council meeting then go out for Public Consultation and
2.	Reduce the Internal Audit Controls points from 26 to no more than 15 by the next Interim Audit	Feb 2017	20 Points have been rectified and completed. There are 6 still outstanding and require addressing.
3.	Ensure the commencement of Annual Organisational Business Plans for all Departments	Feb 2017	This has commenced and will be completed by February 2017.
4.	Start a review of all Human Resources processes, policies and procedures – including Training and Development Plans	Feb 2017	This has started and to date have reviewed and updated a number of job descriptions. Have implemented termination checklists to ensure all Council property is returned. This has been tested on a terminating employee. Training and development plans cannot be implemented until the job descriptions have all been reviewed and updated.
5.	95% delivery of planned capital works program (pro rata) adjusted for extraordinary events	Feb 2017	There has been some delay in road works due to wet weather. Geranium South Road has most resources being applied to it. This project is currently about 6 weeks behind schedule. I have included an update on capital works program for your perusal

6.	Conduct a Customer Satisfaction Survey and present draft Action Plan to Council based on results	Feb 2017	Consultation with a third party has commenced on constructing a customer satisfaction survey. More guidance is required as to the extent of the survey to be undertaken.
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	Personal/Professional Performance Objective	Proposed Timeline	Progress Update
1.	Completion of Advanced Diploma Governance, Compliance and Risk	18 Months	Assignment 1 of 3 is almost complete and ready for submission

	TOTAL	Renewal	New/Upgrade	Responsible Manager	Status
Volvo Garbage Compactor	\$ 350,000.00	\$ 350,000.00		Works	Commenced
Cat Backhoe	\$ 160,000.00	\$ 160,000.00		Works	Finished
Mitsubishi Dual Cab Ute	\$ 28,000.00	\$ 28,000.00		Works	Finished
Mitsubishi Triton Dual Cab	\$ 34,000.00	\$ 34,000.00		Works	Finished
Combination Roller (pin)	\$ 75,000.00	\$ 75,000.00		Works	Commenced
Telephone Communication Towers	\$ 20,000.00	\$ 20,000.00		CEO	removed at budget review
Pinnaroo Pool - New Pump & Filtration System	\$ 40,000.00	\$ 40,000.00		CEO	Finished
Lameroo Pool - Solar Blanket	\$ 20,000.00	\$ 20,000.00		CEO & Works	changed to pool maintenance
Karte Road (4KM)	\$ 125,000.00	\$ 125,000.00		Works	Not Commenced
Hammatt Road (2Km)	\$ 75,000.00	\$ 75,000.00		Works	Not Commenced
Allenby Road (2.4Km)	\$ 76,000.00	\$ 76,000.00		Works	Not Commenced
Chandos Road (2Km)	\$ 58,000.00	\$ 58,000.00		Works	Not Commenced
Geranium South Road (3.5Km)	\$ 1,309,000.00	\$ 751,200.00	\$ 557,800.00	Works	Commenced
Tiller Road (2.6Km)	\$ 80,000.00	\$ 80,000.00		Works	Not Commenced
Road Reseals	\$ 661,000.00	\$ 661,000.00		Works	Not Commenced
Footpaths	\$ 20,000.00	\$ 20,000.00		Works	Commenced
Landfill Cell Lameroo	\$ 220,000.00		\$ 220,000.00	Works	Not Commenced
Airconditioner Pinnaroo Depot Office	\$ 6,000.00		\$ 6,000.00	Works	Finished
4 Post Hoist Depot	\$ 12,000.00		\$ 12,000.00	Works	Finished
RV sites Lameroo & Pinnaroo	\$ 10,000.00		\$ 10,000.00	Works	Commenced
Pipe Crossing Venning Terrace Pinnaroo	\$ 3,500.00		\$ 3,500.00	Works	removed at budget review
TOTAL	\$ 3,032,500.00	\$ 2,533,200.00	\$ 849,300.00		

Commenced	5	23.81%
Finished	6	28.57%
Not Commenced	7	33.33%
Removed/changed	3	14.29%
	<u>21</u>	

15 Confidential Items

15.1 Chief Executive Officer Key Performance Indicators Update

Recommendation

Having considered agenda Item 15.1 in confidence under section 90 [2] and [3] [a] of the Local Government Act 1999, the Council pursuant to section 91 [7] of the Act orders that the item and the minutes, reports and all other records, relating to the matter be retained in confidence. This order is to be reviewed at or before the Ordinary Council Meeting to be held in November 2017, as to if this order is to continue in operation

15.2 Residential Tenancy Units

Recommendation

Pursuant to Section 90 [2] of the Local Government Act 1999 the Council orders that all persons, except the Acting Chief Executive Officer, and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 15.2 Residential Tenancy Units

The Council is satisfied that pursuant to section 90 [3] [h] of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information pertaining to legal advice

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this agenda item in confidence because the disclosure would involve the unreasonable disclosure legal advice

Legal advice has been sought around how the Residential Tenancy Units are currently being operated.

The following information was provided to Kelledy Jones Lawyers

The Council owns and lease out 7 units within the Pinnaroo Township. A location map from Lands Titles Office and Certificates of Titles are attached (attachment 3) The original (or at least only) application we can find for the units to become a retirement village was submitted in 2007 (attachment 1)

13 Reports

13.6 Correspondence Report dated December 2016

Cr Dennis Hyde moved Cr Neville Pfeiffer seconded that the Correspondence Report dated December 2016 is received

Carried 27 / 1216

13.7 Gift Report

Nil

14 Other Business

15 Confidential Items

15.1 Chief Executive Officer Key Performance Indicators Update

Cr Allan Dunsford moved Cr Dennis Hyde seconded that pursuant to Section 90 [2] of the Local Government Act 1999 the Council orders that all persons, except the Chief Executive Officer, and the Manager Executive Services / Minute Secretary be excluded from attendance at the meeting for Agenda Item 15.1 Chief Executive Officer Key Performance Indicators Update

The Council is satisfied that pursuant to section 90 [3] [a] of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this agenda item in confidence because the disclosure would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead at 12.15 pm

Carried 28 / 1216

15 Confidential Items

15.1 Chief Executive Officer Key Performance Indicators Update

Cr Kevin O'Driscoll moved Cr Dennis Hyde seconded that the Council receive the update on the Chief Executive Officer's Key Performance Indicators

Carried 29 / 1216

Cr Kevin O'Driscoll moved Cr Allan Dunsford seconded that the Council accept the quotation received from Mcarthur for the amount of \$3450 plus GST to perform the Chief Executive Officer's Performance review in February 2017 and February 2018

Carried 30 / 1216

Cr Neville Pfeiffer moved Cr Kevin O'Driscoll seconded that having considered agenda Item 15.1 in confidence under section 90 [2] and [3] [a] of the Local Government Act 1999, the Council pursuant to section 91 [7] of the Act orders that the item and the minutes, reports and all other records, relating to the matter be retained in confidence. This order is to be reviewed at or before the Ordinary Council Meeting to be held in November 2017, as to if this order is to continue in operation at 12.24 pm

Carried 31 / 1216

12.28 pm Cr Allan Dunsford moved Cr Neville Pfeiffer seconded that the Council Meeting adjourn for the luncheon break

Carried 32 / 1216

1.30 pm The Council Meeting reconvened