

18 CONFIDENTIAL ITEMS**18.3 PURCHASE OF THREE UTES**

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RECOMMENDATION

That:

1. Pursuant to Section 90(2) & (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Chief Executive Officer, Manager Corporate Services, Manager Infrastructure Services, Manager Property and Development Services, Manager Major Project Delivery, Coordinator Executive Services and Coordinator Organisational Development be excluded from attendance at the meeting held on Wednesday 21 July 2021 for Agenda Item 18.3 Purchase of three utes;
2. The Council is satisfied that pursuant to section 90 (3) (k) of the Local Government Act 1999, the information to be received, discussed or considered in relation to the Agenda Item 18.3 Purchase of three utes is:
tenders for the supply of goods, the provision of services or the carrying out of works.
3. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this Agenda Item 18.3 in confidence.

**MOVED COUNCILLOR TREVOR HANCOCK
SECONDED COUNCILLOR MICK SPARNON**

That:

1. Pursuant to Section 90(2) & (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Chief Executive Officer, Manager Infrastructure Services, Manager Property and Development Services, Manager Major Project Delivery, Coordinator Executive Services and Coordinator Organisational Development and the Minute Secretary be excluded from attendance at the meeting held on Wednesday 21 July 2021 for Agenda Item 18.3 Purchase of three utes;
2. The Council is satisfied that pursuant to section 90 (3) (k) of the Local Government Act 1999, the information to be received, discussed or considered in relation to the Agenda Item 18.3 Purchase of three utes is:
tenders for the supply of goods, the provision of services or the carrying out of works.
3. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this Agenda Item 18.3 in confidence.

CARRIED.

18.3 PURCHASE OF THREE UTES

Responsible officer: Matthew Sherman, Manager Infrastructure Services

Attachments: 1. Bid comparison summary and assessment

Section under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 90(2) & (3) of the <i>Local Government Act 1999</i> .
Sub-clause and Reason:	(k) - tenders for the supply of goods, the provision of services or the carrying out of works.

Executive Summary

Council allocated funding in the 2021/22 budget for the purchase of three single cab utes as part of its ongoing plant replacement program. The budget allocation for this is \$91,000.

Council sought tenders from four companies for the supply of three single cab utes, and all four companies' submitted quotes.

The submissions were evaluated against predetermined assessment criteria. The preferred supplier is Australian Motors Isuzu.

RECOMMENDATION

That Council purchases three single cab utes from Australian Motors Isuzu for the purchase price of \$83,715.81 (ex GST), plus registration.

**MOVED COUNCILLOR MICK SPARNON
SECONDED COUNCILLOR TREVOR HANCOCK**

That Council purchases three single cab utes from Australian Motors Isuzu for the purchase price of \$83,715.81 (ex GST), plus registration.

CARRIED.

Background

Council's plant replacement program is documented and used to form part of the budget development each year. It clearly sets out which plant is due to be replaced each financial year. Council has allocated \$91,000 for the purchase of three single cab utes.

Context

Council sought selective tenders from Murray Mitsubishi, CMI Toyota West Terrace, Jarvis Ford and Australian Motors Isuzu.

The tenders were assessed by the Manager Infrastructure Services and Infrastructure Services Coordinator.

The tender prices provided by each company are all GST exclusive.

A bid comparison summary and evaluation is provided as an attachment to this report.

Policy and statutory implications

Council has a procurement policy and the tender process has been undertaken in accordance with the policy.

All Council purchases must be carried out in compliance with the Local Government Act 1999 (the Act). Section 49 (a1) of the Act requires Council to develop and maintain procurement policies, practices and procedures directed towards:

- Obtaining value in the expenditure of public money, and
- Providing for ethical and fair treatment of participants, and
- Ensuring probity, accountability and transparency in the procurement process.

Council is not obliged to accept the lowest tender or any tender.

Issues

The four companies submitted tenders that were very close on price, with a difference of only \$3,847 between the highest and lowest price. Australian Motors Isuzu was more competitive on delivery time, with vehicles available in two months.

Alternate options

This is planned and budgeted plant replacement and other options, such as delaying plant replacement, are considered inferior options.

Financial implications

The purchase of the three utes fits within the budget allocation of \$91,000 ex GST.

Work Health and Safety and Risk implications

There are no new work, health and safety or risk implications associated with this matter.

Consultation

Council included this capital allocation for plant replacement in the 2020/21 Annual Business Plan and Budget which was the subject of community consultation.

BID COMPARISON SUMMARY

3 x Single Cab 4 x 2 utes

BID COMPARISON SUMMARY											
Vendors Name	Aust Motors suzu-D- Max SX Single cab 4x2 HI Ride	Jarvis Ford-Ranger 4x2 XL Single cab 2.2L	CMI Toyota West Ice-Hilux 4x2 workmate Single cab	Murray mitsubishi-MR triton GLX 4x2 Single cab	0						
Tendered Price	\$83,715.81	\$82,298.22	\$80,262.06	\$84,109.08	N/A						
WEIGHTING (%)	Point Score (out of 5)	Point Score (out of 5)	Point Score (out of 5)	Point Score (out of 5)	Point Score (out of 5)						
	Weighted Score	Weighted Score	Weighted Score	Weighted Score	Weighted Score						
Price	4.8 67.1	4.9 68.3	5.0 70.0	4.8 66.8	#VALUE! #VALUE!						
Availability / Delivery	3.0 18.0	2.5 15.0	1.0 6.0	2.0 12.0	0.0						
TOTAL (out of 100%)	100	85.1	83.3	76.0	78.8						

Recommendation:

Median Price = \$83,007.02

Council has allocated \$91,000 to purchase 3 x utes in the 2021/22 budget. There will be 2 utes traded. Council contacted 4 x dealers that being Australian Motors Isuzu, Jarvis Ford, CMI Toyota West Terrace and Murray Mitsubishi. Council received 4 offers. Prices received were reality close with a difference of \$3,847 between the highest and lowest Jarvis Ford couldn't give a timeframe as to the delivery of the vehicles, CMI Toyota west terrace has a 6-7 month wait, Murray Mitsubishi 3-4 month and Australian Motors Isuzu has a 2 month wait for delivery. In consultation with Council's Infrastructure Coordinator it was decided that Australian Motors Isuzu would be recommended to supply the 3 x utes

Evaluator's Name: Matthew Sherman, Neil Steer.

Date: 9-Jul-21

Approved by Manager:

Date:

Supplier / Contractor / Consultant Rating:

- 5 = Excellent
- 4 = Very good
- 3 = Good, better than average
- 2 = Acceptable
- 1 = Marginally adequate - success likely but not assured
- 0 = Will fail to satisfy required standards (disqualification)

18 CONFIDENTIAL ITEMS**18.3 PURCHASE OF THREE UTES****RECOMMENDATION**

That having considered agenda Item 18.3 in confidence under section 90 (2) and (3) (k) of the Local Government Act 1999, the Council pursuant to section 91 (7) of the Act orders that the documents considered by the Council, including the officer's report and all minutes be retained in confidence. This order is to be reviewed at or before the ordinary Council meeting to be held in January 2022, as to if this order is to continue in operation.

MOVED COUNCILLOR MICK SPARNON

SECONDED COUNCILLOR REBECCA BOSELEY

That having considered agenda Item 18.3 in confidence under section 90 (2) and (3) (k) of the Local Government Act 1999, the Council pursuant to section 91 (7) of the Act orders that the documents considered by the Council, including the officer's report and all minutes be retained in confidence. This order is to be reviewed at or before the ordinary Council meeting to be held in January 2022, as to if this order is to continue in operation.

CARRIED.