

13 Confidential Items

13.5 Recruitment of the Chief Executive Officer

Recommendation

Pursuant to Section 90 [2] of the Local Government Act 1999 the Council orders that all persons, except the Acting Chief Executive Officer, Works Manager, Manager Executive Services and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 13.5 relating to Recruitment of the Chief Executive Officer

The Council is satisfied that pursuant to section 90 [3] [a] of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this agenda item in confidence because the disclosure would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead

Recommendation

Having considered agenda Item 13.5 in confidence under section 90 [2] and [3] [a] of the Local Government Act 1999, the Council pursuant to section 91 [7] of the Act orders that the item and the minutes, reports and all other records, relating to the matter be retained in confidence. This order is to be reviewed at the Ordinary Council Meeting to be held in January 2016, as to if this order is to continue in operation



13 Confidential Items

13.2 Recruitment of the Chief Executive Officer

Cr Allan Dunsford moved Cr Dennis Hyde seconded pursuant to Section 90 [2] of the Local Government Act 1999 the Council orders that all persons, except the Acting Chief Executive Officer, Works Manager, Manager Executive Services and the Minute Secretary be excluded from attendance at the meeting for item 13.2 relating to Recruitment of the Chief Executive Officer

The Council is satisfied that pursuant to section 90 [3] [a] of the Act, the information to be received, discussed or considered in relation to the item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this item in confidence because the disclosure would involve the unreasonable disclosure of information concerning the personal affairs of any person living or dead at 1.54 pm

Carried 39 / 1215

Cr Brian Toogood moved Cr Robert Sexton seconded that the Chief Executive Officer Recruitment Process Summary Report be received

Carried 40 / 1215

Cr Neville Pfeiffer moved Cr Bruce Summerton seconded having considered item 13.2 in confidence under section 90 [2] and [3] [a] of the Local Government Act 1999, the Council pursuant to section 91 [7] of the Act orders that the item and the minutes, reports and all other records, relating to the matter be retained in confidence. This order is to be reviewed at the Ordinary Council Meeting to be held in January 2016, as to if this order is to continue in operation at 1.58 pm

Carried 41 / 1215

SUMMARY OF THE RECRUITMENT, SELECTION PROCESS AND OUTCOME FOR THE POSITION OF CHIEF EXECUTIVE OFFICER

Overview

1. The position of Chief Executive officer was advertised in *The Advertiser: The local government job directory*. 20 applications were received in response to this advertisement.
2. Under instruction from Nick Kelly of McArthur consultants, the Mayor and the Deputy Mayor reviewed all twenty applications and shortlisted six applicants for further shortlisting by the Selection Panel.
3. Nick Kelly of McArthur consultants assisted the Selection Panel and reviewed the six shortlisted applicants and agreed to invite five of the following applicants to attend an interview.

Candidates

- Neville Gasmier
- Ken Stratton
- Elizabeth White
- Mia Dohnt (via Skype)
- Stephen Smith (via Skype)

Selection Panel

- Cr Robert Sexton *Mayor*
- Cr Brian Toogood *Deputy Mayor*
- Cr Allan Dunsford *Councillor*
- Cr Andrew Grieger *Councillor*
- Cr Dennis Hyde *Councillor*
- Cr Stacey Milde *Councillor*
- Cr Neville Pfeiffer *Councillor*
- Cr Bruce Summerton *Councillor*
- Cr Mark White *Councillor*
- Nick Kelly *Executive Manager McArthur consultants*

The Selection Panel members assessed and scored the applicants on the following criteria: Communication skills, Experience and Knowledge, Governance, Community Development, Economic Development, Financial Sustainability, Performance and Conflict Management.

4. Following considerable discussion the Selection Panel shortlisted two candidates: **Ken Stratton** and **Mia Dohnt**. Each of these applicants rated highly on all the agreed criteria. On behalf of the Selection Panel, Nick Kelly of McArthur consultants contacted the applicants for further information to be explored with the two applicants.

The two candidates were asked and given a series of questions associated with their work history, their experience as well as personal attributes. Panel members considered all the information provided and after taking all these factors into account the Selection Panel identified **Mrs. Mia Dohnt** as the preferred candidate for the position on the 18th of November 2015.

Selection Panel – 18/11/15

- Cr Robert Sexton *Mayor*
- Cr Brian Toogood *Deputy Mayor*
- Cr Allan Dunsford *Councillor*
- Cr Andrew Grieger *Councillor*
- Cr Dennis Hyde *Councillor*
- Cr Neville Pfeiffer *Councillor*
- Cr Bruce Summerton *Councillor*
- Cr Mark White *Councillor*

Apologies: Cr Stacey Milde

It was agreed that Nick Kelly would contact Mia Dohnt and offer her the position based on the advertised salary package and agreed contract terms.

Mia Dohnt accepted the offer. A contract was forwarded to Mia Dohnt for review and final agreement. **Mayor Andrew Grieger** signed the contract on behalf of the Southern Mallee District Council.

Cr. Brian Toogood
08-12-2015