

**18 CONFIDENTIAL ITEMS****18.2 PEST CONTROL PROGRAM TENDER - AWARD OF CONTRACT****RECOMMENDATION****That:**

1. Pursuant to Section 90(2) & (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Chief Executive Officer, Manager Corporate Services, Manager Infrastructure Services, Manager Property and Development Services, Manager Major Project Delivery, Coordinator Executive Services, Coordinator Organisational Development and the Minute Secretary be excluded from attendance at the meeting held on Wednesday 16 June 2021 for Agenda Item 18.2 Pest Control Program Tender - Award of Contract;
2. The Council is satisfied that pursuant to section 90 (3) (k) of the Local Government Act 1999, the information to be received, discussed or considered in relation to the Agenda Item 18.2 Pest Control Program Tender - Award of Contract is:  
tenders for the supply of goods, the provision of services or the carrying out of works.
3. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this Agenda Item 18.2 in confidence.

**MOVED COUNCILLOR ANDREW GRIEGER  
SECONDED COUNCILLOR TREVOR HANCOCK****That:**

1. Pursuant to Section 90(2) & (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Chief Executive Officer, Manager Corporate Services, Manager Infrastructure Services, Manager Property and Development Services, Manager Major Project Delivery, Coordinator Executive Services, Coordinator Organisational Development and the Minute Secretary be excluded from attendance at the meeting held on Wednesday 16 June 2021 for Agenda Item 18.2 Pest Control Program Tender - Award of Contract;
2. The Council is satisfied that pursuant to section 90 (3) (k) of the Local Government Act 1999, the information to be received, discussed or considered in relation to the Agenda Item 18.2 Pest Control Program Tender - Award of Contract is:  
tenders for the supply of goods, the provision of services or the carrying out of works.
3. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this Agenda Item 18.2 in confidence.

**CARRIED.**

**18.2 PEST CONTROL PROGRAM TENDER - AWARD OF CONTRACT**

**Responsible officer:** Shilo Wyatt, Manager Property and Development Services

**Attachments:** 1. **Tender Assessment - Pest Control 2021**  

<b>Section under the Act</b>	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 90(2) & (3) of the <i>Local Government Act 1999</i> .
<b>Sub-clause and Reason:</b>	(k) - tenders for the supply of goods, the provision of services or the carrying out of works.

**Executive Summary**

This report enables Council to award the tender for the termite inspection and spider treatment program for Council properties for a five year period.

Council allocates operational budget annually for this ongoing service.

Council sent invitations for an expressions of interest process for this program of works to three companies. Two companies submitted tenders. The tenders were evaluated against predetermined tender assessment criteria. The preferred tenderer is Terminix Pest and Weed Control Pty Ltd for a contract price of \$48,609.96.

**RECOMMENDATION**

That Council awards the contract for the Termite Inspection and Spider Treatment Program for Council Properties for the period 2021/22 – 2025/26 to Terminix Pest and Weed Control Pty Ltd for a contract price of \$48,609.96 (ex GST).

**MOVED COUNCILLOR TREVOR HANCOCK  
SECONDED COUNCILLOR PAUL IRELAND**

**That Council awards the contract for the Termite Inspection and Spider Treatment Program for Council Properties for the period 2021/22 – 2025/26 to Terminix Pest and Weed Control Pty Ltd for a contract price of \$48,609.96 (ex GST)**

**.CARRIED.**

**Background**

Council’s Strategic Plan, Goal 3 identifies the need to invest in building and maintaining high-quality assets for our community. Council’s investment into annual pest control activities will help ensure that public assets are monitored for pests and ensuring that people using these facilities aren’t impacted by insects and spiders. Pests can have a serious adverse effect on the integrity of a building.

Council has historically engaged a third party provider to undertake the annual program of termite inspections, spider and insect treatments on all Council properties. A limited tender process was undertaken with identified companies that already operate within the council area in.

**Context**

Council sent invitations to participate in the expression of interest process to three companies: No Stress Pest Control; Murray Pest Control and Terminix Pest and Weed Control. The tender period opened 10 March 2021 and closed 5.00pm 9 April 2021.

**Policy and statutory implications**

Council has a procurement policy and the tender process has been undertaken in accordance with the policy.

All Council purchases must be carried out in compliance with the Local Government Act 1999 (the Act). Section 49 (a1) of the Act requires Council to develop and maintain procurement policies, practices and procedures directed towards:

- Obtaining value in the expenditure of public money, and
- Providing for ethical and fair treatment of participants, and
- Ensuring probity, accountability and transparency in the procurement process.

Council is not obliged to accept the lowest tender or any tender.

**Issues**

Two tenders were submitted. They were from No Stress Pest Control and Terminix Pest and Weed Control. The tenders were evaluated against set assessment criteria by a tender panel comprising the Manager Property and Development and both of Council's Property and Development Services Officers.

Tender prices provided by each company are all GST exclusive. Both tenders were deemed to be conforming. A bid comparison summary and detailed tender evaluation is provided as an attachment to this report. Terminix Pest and Weed Control Pty Ltd scored well and was the most competitively priced, with a contract price of \$48,609.96.

**Alternate options**

Council could accept a different tender firm. This is not recommended and if this did occur the reasons for this decision should be documented.

**Financial implications**

The cost of the termite inspection and spider treatment program is provided for as an operational cost in each annual budget.

**Work Health and Safety and Risk implications**

The submitted tenders included work health and safety components. There are no risk implications associated with this matter.

**Consultation**

The expression of interest process was open to three companies.

Weighting	Job Title	Pest Control			Murray Pest Control Information	Score	Terrininix Pest and Weed Control Pty Ltd Information	Score
		No Stress Pest Control	Information	Score				
30	Total \$	15	2021 - \$11,890.00 excl GST 2022 - \$12,722.00 excl GST 2023 - \$13,612.00 excl GST 2024 - \$14,565.00 excl GST 2025- \$15,585.00 excl GST	0	0	2021 - \$8645.45 excl GST 2022 - \$8781.81 excl GST 2023 - \$8781.81 excl GST 2024 - \$8990.90 excl GST 2025- \$8990.90 excl GST	30	
15	Reputation	15	Safework SA Wired 4 Group	0	<b>DID NOT SUBMIT TENDER</b>			15
10	Insurance	10	Aquasun Produce Details provided -\$10M	0		Zarella Fresh	10	
15	Licences	10	Nigel Schutz's licences provided	0		Details provided \$20M	15	
15	Environmental Management System	5	Details provided	0		All staff Full Pest Management Technician's Licences provided	10	
5	Tender received on time	0		0		Some Details Provided	5	
10	Tender Response Communication	4	All Schedules were addressed	0		Yes	8	
<b>Total Weighting (100)</b>		<b>59</b>				All Schedules were address in a logical way	<b>93</b>	