

18 CONFIDENTIAL ITEMS**18.4 MOWER TENDER**

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RECOMMENDATION

That:

1. Pursuant to Section 90(2) & (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Chief Executive Officer, Manager Major Project Delivery, Manager Corporate Services, Manager Infrastructure Services, Manager Property and Development Services, Coordinator Executive Services, Coordinator Organisational Development and the Minute Secretary be excluded from attendance at the meeting held on Wednesday 21 April 2021 for Agenda Item 18.4 Mower Tender;
2. The Council is satisfied that pursuant to section 90 (3) (k) of the Local Government Act 1999, the information to be received, discussed or considered in relation to the Agenda Item 18.4 Mower Tender is:
tenders for the supply of goods, the provision of services or the carrying out of works.
3. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this Agenda Item 18.4 in confidence.

MOVED COUNCILLOR REBECCA BOSELEY

SECONDED COUNCILLOR TREVOR HANCOCK

That:

1. Pursuant to Section 90(2) & (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Chief Executive Officer, Manager Major Project Delivery, Manager Corporate Services, Manager Infrastructure Services, Manager Property and Development Services, Coordinator Executive Services, Coordinator Organisational Development and the Minute Secretary be excluded from attendance at the meeting held on Wednesday 21 April 2021 for Agenda Item 18.4 Mower Tender;
2. The Council is satisfied that pursuant to section 90 (3) (k) of the Local Government Act 1999, the information to be received, discussed or considered in relation to the Agenda Item 18.4 Mower Tender is:
tenders for the supply of goods, the provision of services or the carrying out of works.
3. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed by the need to discuss this Agenda Item 18.4 in confidence.

CARRIED.

18.4 MOWER TENDER

Responsible officer: Matthew Sherman, Manager Infrastructure Services

Attachments: 1. Mower tender assessment summary

Section under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 90(2) & (3) of the <i>Local Government Act 1999</i> .
Sub-clause and Reason:	(k) - tenders for the supply of goods, the provision of services or the carrying out of works.

Executive Summary

Council allocated funding in the 2020/21 budget for the replacement of 2 x Z Track Mowers as part of its ongoing plant replacement program. The budget allocation for this is \$60,000.

Council advertised tenders for the truck replacement via SA Tenders website which opened on 6 March 2021 and closed 5pm 31 March 2021. A total of four companies submitted tenders

The tenders were evaluated against predetermined tender assessment criteria. The preferred tenderer is Metropolitan Machinery.

RECOMMENDATION

That Council purchases two new John Deere Z Track Mowers (John Deere 72" and John Deere 60" with catcher) from Metropolitan Machinery for the purchase price of \$62,409.09 ex GST.

MOVED COUNCILLOR REBECCA BOSELEY
 SECONDED COUNCILLOR MICK SPARNON

That Council purchases two new John Deere Z Track Mowers (John Deere 72" and John Deere 60" with catcher) from Metropolitan Machinery for the purchase price of \$62,409.09 ex GST.

CARRIED.

Background

Council's plant replacement program is documented and used to form part of the budget development each year. It clearly sets out which plant is due to be replaced each financial year. Council has allocated \$60,000 for the replacement of Council's 2 x Z Track John Deere mowers (P426 and P427).

Context

Council called for tenders via SA Tenders website. The tender period opened on 6 March 2021 and closed 5pm 31 March 2021. Four tenders were submitted and all tenders were conforming.

Companies that tendered were Kub Power Naracoorte, Aldinga Mowers and Cycles, Metropolitan Machinery and Emmett's.

Tenders were evaluated against set assessment criteria by a tender panel comprising the Manager Infrastructure Services and both of Council's Infrastructure Services Coordinators.

Tender prices provided by each company are all GST exclusive.

A bid comparison summary and detailed tender evaluation is provided as an attachment to this report.

Policy and statutory implications

Council has a procurement policy and the tender process has been undertaken in accordance with the policy.

All Council purchases must be carried out in compliance with the Local Government Act 1999 (the Act). Section 49 (a1) of the Act requires Council to develop and maintain procurement policies, practices and procedures directed towards:

- Obtaining value in the expenditure of public money, and
- Providing for ethical and fair treatment of participants, and
- Ensuring probity, accountability and transparency in the procurement process.

Council is not obliged to accept the lowest tender or any tender.

Issues

The delivery date for the two new mowers has been set as August by Metropolitan Machinery. Although not ideal this is a result of getting stock into the country during the Covid-19 pandemic.

Alternate options

This is planned and budgeted plant replacement and other options, such as delaying plant replacement, are considered inferior options.

Financial implications

The recommendation of \$62,409.09 for the purchase of the 2 x Z Track mowers is over budget to the value of \$2,409.09. However Council has made savings in the purchase of other equipment this budget year (Tipper Truck \$20,000 and Grader \$10,000) and this more than covers the over spend of \$2,409.09. The preferred tenderer is also offering an attractive trade in price.

Work Health and Safety and Risk implications

The submitted tenders included work health and safety components. There are no risk implications associated with this matter.

Consultation

Council included this capital allocation for plant replacement in the 2020/21 Annual Business Plan and Budget which was the subject of community consultation. Council staff were consulted as to their preferred mower.

BID COMPARISON DETAILS

Description of Goods or Service	Quantity required	Units	KUB POWER NARACOORTE-KUBOTA		ALDINGA MOWERS & CYCLES-TORO		METROPOLITAN MACHINERY- JOHN DEERE		EMMETTS-JOHN DEERE		Cost per Item		
			Cost per Unit	Cost per Item	Cost per Unit	Cost per Item	Cost per Unit	Cost per Item	Cost per Unit	Cost per Item	Quantity	Quantity	Quantity
Z TRACK MOWER 72" CUT	1		\$	24,034.00	\$	35,256.00	\$	28,181.82	\$	33,000.00		\$	-
Z TRACK MOWER 60" CUT WITH CATCHER	1		\$	25,477.00	\$	35,255.00	\$	34,227.27	\$	36,800.00		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
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			\$	-	\$	-	\$	-	\$	-		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
Item Sub Total			\$	49,511.00	\$	70,511.00	\$	62,409.09	\$	69,600.00		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
Item & Contingencies Sub Total			\$	49,511.00	\$	70,511.00	\$	62,409.09	\$	69,600.00		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
			\$	-	\$	-	\$	-	\$	-		\$	-
GRAND TOTAL			\$	49,511.00	\$	70,511.00	\$	62,409.09	\$	69,600.00		\$	-

BUDGET ALLOCATION \$60,000

TRADE OF 2 X Z TRACK JOHN DEERE MOWERS

\$ 11,800.00

\$ 10,000

23,181.82

\$ 7,000

TOTAL CHANGE OVER

\$ 37,711.00

\$ 60,511

\$ 39,227.27

\$ 62,600

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BID COMPARISON SUMMARY

TENDER 2 X Z TRACK MOWERS

BID COMPARISON SUMMARY											
Vendors Name	KUB POWER NARACOORTE-KUBOTA		ALDINGA MOWERS & CYCLES-TORO		METROPOLITAN MACHINERY- JOHN DEERE		EMMETTS-JOHN DEERE				
Tendered Price	\$49,511.00		\$70,511.00		\$62,409.09		\$69,600.00		N/A		
WEIGHTING (%)	Point Score (out of 5)	Weighted Score	Point Score (out of 5)	Weighted Score	Point Score (out of 5)	Weighted Score	Point Score (out of 5)	Weighted Score	Point Score (out of 5)	Weighted Score	
	Price	5.0	70.0	3.5	49.2	4.0	55.5	3.6	49.8	#VALUE!	#VALUE!
Availability / Delivery	3.0	6.0	3.0	6.0	2.0	4.0	2.0	4.0		0.0	
Quality	2.0	6.0	2.0	6.0	4.0	12.0	4.0	12.0		0.0	
Adherence to Safety	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0		0.0	
TOTAL (out of 100%)		85.0		64.2		74.5		68.8		N/A	

Recommendation: Median Price = \$66,004.55

Budget allocation \$60,000. Council received 4 tenders for the supply of 2 x Z Track mowers. Kub power Naracoorte came in as the least expensive \$49,511 and under budget allocation. Metropolitan Machinery \$62,409.09, Emmetts \$69,600 and Aldinga Mowers and Cycles \$70,511. Matthew Sherman, John Woolford and Neil Steer undertook an evaluation of the tenders including trade in prices, overall change over price and feedback from Council staff. Council staff recommended John Deere mowers as they have proven to be a reliable and versatile mower. Although over budget by \$2,409.09 Metropolitan Machinery gave the best trade in prices by a big margin [\$23,181.82] compared to Emmetts [\$7,000]. Over all change over prices were as follows: Kub Power Naracoorte \$37,711, Metropolitan Machinery \$39,227.27, Aldinga Mowers & Cycles \$60,511 and Emmetts \$62,600 Council have made savings in purchases of other equipment [Tipper Truck \$20,000 and Grader \$10,000] to cover for the over allocation of \$2,409.09 Recommendation: Council purchase 2 x Z Track mowers from Metropolitan Machinery for the price of \$62,409.09

Evaluator's Name: Matthew Sherman, John Woolford, Neil Steer
Date: 7-Apr-21

Approved by Manager:
Date:

Supplier / Contractor / Consultant Rating:
 5 = Excellent
 4 = Very good
 3 = Good, better than average
 2 = Acceptable
 1 = Marginally adequate - success likely but not assured
 0 = Will fail to satisfy required standards (disqualification)

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18 CONFIDENTIAL ITEMS**18.4 MOWER TENDER****RECOMMENDATION**

That having considered agenda Item 18.4 in confidence under section 90 (2) and (3) (k) of the Local Government Act 1999, the Council pursuant to section 91 (7) of the Act orders that the documents considered by the Council, including the officer's report and all minutes be retained in confidence. This order is to be reviewed at or before the ordinary Council meeting to be held in January 2022, as to if this order is to continue in operation.

MOVED COUNCILLOR NEVILLE PFEIFFER
SECONDED COUNCILLOR MICK SPARNON

That having considered agenda Item 18.4 in confidence under section 90 (2) and (3) (k) of the Local Government Act 1999, the Council pursuant to section 91 (7) of the Act orders that the documents considered by the Council, including the officer's report and all minutes be retained in confidence. This order is to be reviewed at or before the ordinary Council meeting to be held in January 2022, as to if this order is to continue in operation.

CARRIED.