



Road Infrastructure Expenditure Controls Policy

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| Adopted | 14 August 2013 |
| Recommendation Number | 41 / 0813 |
| Review Date | August 2015 |

1 Policy Intent

The development of policy for determining the expenditure of the Council's road's budget is intended to show transparency and accountability by the Council for the approval process of expenditure determinations and then actual expenditure performed by the Council staff. Underpinning the principles of this policy are the following related policies already in place.

- Internal Control Policy and Procedure
- Procurement Policy
- Disposal of Land & Assets Policy

2 Introduction

This policy applies to the Council's road infrastructure assets and includes road, kerbing, footpaths, line-marking, marker posts and traffic control devices that exist in road corridors.

3 Role of the Council

This policy is centred around the following core activities

- External re-audit of all road seals every three years
- Internal audit of traffic control devices
- Continuing audit of sealed and unsealed roads
- Continuing audit of footpaths and kerbing
- Continuing audit of signage and line-marking to ascertain shift in condition
- Creation of agreed maintenance standards to ensure work is completed to an appropriate technical level
- Further definition and documentation of agreed service standards for all designated assets to demonstrate compliance with community expectations.

4 Overview

The Council provides road infrastructure to meet the needs of motorists (including commercial and commuter movements), school transport, cyclists and pedestrians. Furthermore, it also involves understanding and consideration of future demands and the planning by other stakeholders. The development of this policy will provide the opportunity to:-

- Improve the Council's resource allocation and management of its road assets
- Assist in providing a consistent and logical response to community requests
- Set intervention/service levels and standards for prioritization of maintenance programs and construction works

5 Procedural Requirements to be Implemented

The schedule of road infrastructure assets will be reviewed annually prior to each year's budget considerations, pursuant to this policy by the Manager Infrastructure and Engineering Services and presented to the Council for approval.

This will include any road sealing, road resheeting, footpaths, kerbing, water table, signage, line marking or creation of maintenance standards for these assets after taking into account advice from staff, recommendations arising out of the asset management system, community submissions, consideration arising out of correspondence and feedback received from the public and Elected Members.

The Manager Infrastructure and Engineering Services will develop a recommended prioritised works program for the budget year and present to the Council.

The funding of the schedule of works under consideration for the new budget year needs to take into account the long term funding projections of the Council's road infrastructure plan.

Once the Council approval for the road infrastructure asset budget has been approved, it is the responsibility of the Chief Executive Officer to ensure the schedule of approved works is carried out for the new budget year.

The Council is mindful and takes into consideration that changes to the works program for the approved road infrastructure schedule may require amendment throughout the year. It will be the Manager Infrastructure and Engineering Service's function to bring to the Council's notice via the monthly Council Report of any amendment to the schedule and consideration will be given using various options to approve amendments to the schedule. These include:

- Bringing forward or deferring work programs
- Re-prioritising work programs from future years due to genuine demands
- Approval of budget amendments for new work programs within the budget year
- Deferral of work programs due to unseasonal weather conditions

The Council requires the Chief Executive Officer to cause a written report to be tabled to each scheduled ordinary Council Meeting and to provide details of both works completed in the budget year and anticipated time frames for future work programs yet to be completed.

6 Further Information

Members of the public may inspect this Policy on Council's website www.southernmallee.sa.gov.au and at the principal office of the Southern Mallee District Council at Day Street, Pinnaroo SA 5304.

On payment of a fee, a copy of this Policy may be obtained from the Council, or otherwise may be downloaded for free from the Council's website.

Any queries in relation to this Policy should be directed to the Chief Executive Officer contactable at the principal office on 8577 8002.

7 Policy Review

This policy will be within two years or as required by Council.

The Council may at any time alter this policy, or substitute a new policy.

8 Other Relevant Policies/Procedures

Internal Control Policy and Procedure

Procurement Policy

Disposal of Land & Assets Policy

Asset Management Policy