



Community Use Assessment for Community Owned Facilities (Geranium Bowling Club and Parrakie Hall) April 2019

This assessment form must be completed by a representative of either the Geranium Bowling Club or Parrakie Hall each time reimbursement is sought for a fee waiver for community use of either facility. This form should be read in conjunction with Council's Venue Hire Policy which is available for inspection at Council's principle office during ordinary business hours, or www.southernmallee.sa.gov.au

Details of applicant

Your full name	
The community owned facility you represent	
Phone number	
Email address	

Event details

Event name			
Event purpose			
Approximate number of people attending			
Event date		Event time	

Request for reimbursement of a fee waiver for a community use

You need to demonstrate how the use of the venue is consistent with the community use eligibility criteria as outlined in Council's Venue Hire Policy by ticking the relevant event category below.	
The venue use is by a not for profit organisation (as identified by the Australian Taxation Office) undertaking a charity or fund raising event.	
The venue use is by a locally based community group holding an event for the broad benefit of the local community and the event is either a free entry, low charge entry fee or subsidised entry fee.	
The venue use is by a school, preschool or kindergarden undertaking a school activity.	

Signed by the applicant

Name:	Signature:
Position:	Date:
Reimbursement amount requested:	\$
Details for payment (Bank BSB and Account Number):	

Council authorisation

Application	Approved	Denied	
Total reimbursement: \$			
Name:	Signature:		
Position:	Date:		